

## **National VOAD Mass Care Committee**

Pet and Animal Sheltering Capacity:  
Facility, Supply, and Equipment Requirements



**National**  
Voluntary Organizations  
Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

## Acknowledgements

The completion of this document could not have been possible without the participation and help of subject matter experts in the national animal care and animal rescue community. Their contributions are sincerely appreciated.

## Scope and Application

Purpose: The intent in defining pet sheltering capabilities is to assist agencies in better understanding the kinds and quantities of resources necessary to deliver pet sheltering services at the level required to meet the needs of the community. This will promote the collaboration of National, State, Regional and Local VOADs and federal, state, tribal, & local emergency management agencies during all phases of disasters.

Scope. The scope of this document is limited. The focus of the information is on the kinds and quantities of resources (personnel, supplies & equipment) required to establish and manage a temporary shelter for the safe and humane handling, care and housing of companion animals, including pets, service animals and assistance animals as well as livestock.

The document identifies quantities of supplies and equipment required for the initial 7 days for 3 sizes of shelters (500, 300 or 100 animals) with a fixed percentage of animal species. The expectation is that this would provide the Pet Sheltering Team with enough resources to start and that additional resources would be ordered once capabilities of the facility and the exact composition of the sheltered animals is known.

Intended Audience. The intended audience of this document includes National, State, Regional, and Local VOADs and federal, state, tribal, & local emergency management agencies with pet sheltering responsibilities in the event of a disaster.

Definitions. In this document capability is defined as the ability to deliver a service with the kinds of available resources. Capacity is defined as the level of service that can be delivered with the quantities of available resources. The National Incident Management System (NIMS) defines resources, as “Personnel, equipment, teams, supplies, and facilities available or potentially available for assignment to incident operations and for which status is maintained.”

Co-located sheltering: Animal and people living spaces are separate. Owners may or may not participate in care. If owners are NOT participating in care, animal care staffing needs increase.

Cohabitated sheltering: Animals are living with their people in an emergency shelter.

## Facility Notes

General. Churches or schools are not good candidates for pet and animal shelter facilities as they will return to their original function after a disaster much quicker than other facilities and sheltered animals may need to remain in a shelter longer than their owners stay in a public shelter.

Pet & companion animals. For Co-located shelters, assuming 500 animals, 75-100 sq. ft. per animal would be ideal. For Cohabitated shelters, 50-75 sq. ft. per person/animal. With multi-pet/multi species households, space requirements increase.

Segregation for only cat/only dog. This would include a small-animal room where all animals are placed up off the floor and the temperature is regulated.

Livestock. Horse stalls are generally 10x10 up to 12x12 in facilities. In some cases, two horses may be stalled together if they are “buddies” already. Ideally, solid walls between stalls is better than metal panels. Horses are big on “pecking order” fighting.

For small livestock, most horse panels won't hold small livestock (they can go under or through), so the panels or pens needed are different. Use stalls of 6x6 or 8x8 for goats, sheep, or swine, and put multiples in one pen if they are already from the same herd. Llamas and alpacas typically need 8x8 and larger. Solid walls between pens is great, but if it isn't already there, you can't build it. If separate all-portable pens are used, double the number of panels are needed.

## Care Ratios

Care ratios increase with the increased length of care, and are dependent on species, size, space, etc. These ratios below are ONLY for a co-located shelter where owners are NOT participating daily care. These staff are for feeding and cleaning of the animals and are in addition to veterinary specialists or shelter management.

Generically:

- Dogs/Cats: 2 persons per 25-35 animals
- Pocket Pets/Small Animals: 2 persons per 50 animals
- Horses: 2 persons per 10-20 head of horse
- Farm Animals/Fowl: 2 persons for every 50 animals

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## References

Best Practices for Pet Evacuations and Sheltering, Stephenson Disaster Management Institute at Louisiana State University, October 2014.

Cohabitated Human/Household Pet Sheltering Toolkit, Louisiana Department of Agriculture and Forestry, Emergency Response Actions, July 2018.

Emergency Animal Sheltering Best Practices, National Alliance of State Animal and Agricultural Emergency Programs (NASAAEP), Sheltering Best Practices Working Group, September 2014

Disaster Veterinary Care: Best Practices, National Alliance of State Animal and Agricultural Emergency Programs (NASAAEP), Disaster Veterinary Care Best Practices Working Group, June 2012

Mass Evacuation, Sheltering, and Re-entry Programs, NFPA 1616, National Fire Protection Association, 2017

Developing and Maintaining Emergency Operations Plans, Comprehensive Preparedness Guide 101, Version 2.0, FEMA.

Multi-agency Sheltering/Sheltering Support Plan Template, <https://nationalmasscarestrategy.org/> website, October 2014

Resource Typing documents related to pet sheltering:

<a href="#">Animal Care and Handling Specialist</a>
<a href="#">Animal Emergency Response Shelter Manager</a>
<a href="#">Animal Intake and Reunification Specialist</a>
<a href="#">Animal Sheltering Team - Animal-Only Shelter</a>
<a href="#">Animal Sheltering Team - Cohabitated Shelter</a>
<a href="#">Animal Sheltering Team - Collocated Shelter</a>
<a href="#">Animal Behavior Specialist</a>
<a href="#">Veterinarian</a>
<a href="#">Veterinary Assistant</a>
<a href="#">Veterinary Medical Team</a>

Questions, comments and suggestions

Our intent is to update this document as we receive feedback from practitioners. Questions, comments, or suggestions should be emailed to [NMCS@redcross.org](mailto:NMCS@redcross.org). In your email, please specify the Version of the document you are using.

Table 1 - Type 1 Animal Sheltering Team-CH

<b>Type 1 Animal Sheltering Team-CH</b>					
<b>Description</b>	A Type 1 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.				
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of companion animals, including pets, service animals, and assistance animals.			<b>Capacity</b>	500
<b>Facility</b>	See Facility Notes.		<b>Strategy</b>	Cohabitated Sheltering.	
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	3
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2
4	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	3
5	NIMS Veterinarian	Personnel	Type 2	# qualified	3
6	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	6
7	Administrative Support	Personnel	Not specified	# available	1
8	Animal Shelter Equipment Kit - Small or Large	Equipment	Type 1	# available	1
9	Animal Shelter Supply Kit - Small or Large	Supplies	Type 1	# available	1

Table 2 - Type 2 Animal Sheltering Team-CH

<b>Type 2 Animal Sheltering Team-CH</b>					
<b>Description</b>	A Type 2 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.				
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of companion animals, including pets, service animals, and assistance animals.			<b>Capacity</b>	300
<b>Facility</b>	See Facility Notes.		<b>Strategy</b>	Cohabitated Sheltering.	
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	2
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2
4	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	2
5	NIMS Veterinarian	Personnel	Type 2	# qualified	2
6	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	4
7	Animal Shelter Equipment Kit	Equipment	Type 2	# available	1
8	Animal Shelter Supply Kit	Supplies	Type 2	# available	1

Table 3 - Type 2 Animal Sheltering Team-CH

<b>Type 3 Animal Sheltering Team-CH</b>					
<b>Description</b>	A Type 3 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.				
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of companion animals, including pets, service animals, and assistance animals.			<b>Capacity</b>	100
<b>Facility</b>	See Facility Notes.			<b>Strategy</b>	Cohabitated Sheltering.
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	1
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2
4	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	1
5	NIMS Veterinarian	Personnel	Type 2	# qualified	1
6	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	2
7	Animal Shelter Equipment Kit	Equipment	Type 3	# available	1
8	Animal Shelter Supply Kit	Supplies	Type 3	# available	1



## Type 1 Animal Sheltering Team-CL

<b>Description</b>	A Type 1 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.				
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of one of the following animal populations: 1) SMALL - Companion animals, including pets, service animals, and assistance animals, or 2) LARGE - Livestock, including food or fiber animals and domesticated equine species.	<b>Capacity</b>	500		
<b>Facility</b>	See Facility Notes.		<b>Strategy</b>	Collocated Sheltering.	
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	3
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2
4	NIMS Animal Care and Handling Specialist	Personnel	Type 2	# qualified	5
5	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	3
6	NIMS Veterinarian	Personnel	Type 2	# qualified	3
7	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	6
8	Administrative Support	Personnel	Not specified	# available	1
9	Animal Shelter Equipment Kit - Small or Large	Equipment	Type 1	# available	1
10	Animal Shelter Supply Kit - Small or Large	Supplies	Type 1	# available	1

Table 5 - Type 2 Animal Sheltering Team-CL

<b>Type 2 Animal Sheltering Team-CL</b>						
<b>Description</b>	A Type 2 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.					
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of companion animals, including pets, service animals, and assistance animals.			<b>Capacity</b>	300	
<b>Facility</b>	See Facility Notes.			<b>Strategy</b>	Collocated Sheltering.	
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>	
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	2	
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1	
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2	
4	NIMS Animal Care and Handling Specialist	Personnel	Type 2	# qualified	4	
5	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	2	
6	NIMS Veterinarian	Personnel	Type 2	# qualified	2	
7	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	4	
8	Animal Shelter Equipment Kit	Equipment	Type 2	# available	1	
9	Animal Shelter Supply Kit	Supplies	Type 2	# available	1	

Table 6 - Type 3 Animal Sheltering Team-CL

<b>Type 3 Animal Sheltering Team-CL</b>					
<b>Description</b>	A Type 3 Animal Sheltering Team manages the oversight, setup, operations, communication, and demobilization of a temporary animal shelter collocated with a temporary shelter for human populations.				
<b>Overall function</b>	Establishes and manages a temporary shelter for the safe and humane handling, care, and housing of companion animals, including pets, service animals, and assistance animals.			<b>Capacity</b>	100
<b>Facility</b>	See Facility Notes.			<b>Strategy</b>	Collocated Sheltering.
<b>Item #</b>	<b>Resource</b>	<b>Kind</b>	<b>Type</b>	<b>Available Measure</b>	<b>Quantity</b>
1	NIMS Animal Emergency Response Team Leader	Personnel	Type 1	# qualified	1
2	NIMS Animal Emergency Response Shelter Manager	Personnel	Type 2	# qualified	1
3	NIMS Animal Care and Handling Specialist	Personnel	Type 1	# qualified	2
4	NIMS Animal Care and Handling Specialist	Personnel	Type 2	# qualified	3
5	NIMS Animal Intake and Reunification Specialist	Personnel	Type 2	# qualified	1
6	NIMS Veterinarian	Personnel	Type 2	# qualified	1
7	NIMS Veterinary Assistant	Personnel	Type 2	# qualified	2
8	Animal Shelter Equipment Kit	Equipment	Type 3	# available	1
9	Animal Shelter Supply Kit	Supplies	Type 3	# available	1

Table 7 - Animal Shelter Supply Kits (Small) - Companion Animals & Pets

<b>Animal Shelter Supply Kits (Small) - Companion Animals &amp; Pets</b>					
<b>Note: Quantities are based on a one week order.</b>	<b>Animal composition 60% dogs, 30% cats &amp; 10% other</b>				
Name	Description	Unit	Quantity		
			Type 1	Type 2	Type 3
<b>Shelter Forms</b>	<b>See Appendix 5, Cohabitated Human Pet Shelter Toolkit, for examples of Animal Sheltering and Evacuation Forms - <a href="https://nationalmasscarestrategy.org/wp-content/uploads/2018/08/Cohabitated-Shelter-Guide-LA.pdf">https://nationalmasscarestrategy.org/wp-content/uploads/2018/08/Cohabitated-Shelter-Guide-LA.pdf</a></b>				
Abandoned and Surrendered Form	(obtain from local animal control if possible) (will animal control be involved? They will be taking custody of these animals idf they should be abandoned/surrendered? Then, they should be transferred to AC facility upon signature		100	60	20
Animal Emergency Shelter Admit/Discharge			650	450	250
Animal Emergency Shelter Rules and Agreement	May be dependent on facility and could be dictated by county/ access, etc. For collocated versus cohabitation - collocated will need rules of care and conduct for owners with pets. Cohabitated will need visiting hours, areas of access, etc.		650	450	250
Bite Record	(obtain from local animal control if possible) will require reporting, potentially quarantine.		100	60	20
Daily Animal Care Sheet			650	450	250
Daily Sign In/Sign Out Sheet	Depending on rows on sheets, 1/2 what is expected in total population at any one time		250	150	50
Volunteer Release of Liability	Direct Care ratio would be 2 persons per every 25 animals, ideally.		280	168	56
Failure to Comply Notice			250	150	50
ICS 214 Unit Logs			100	60	20

Table 7 - Animal Shelter Supply Kits (Small) - Companion Animals & Pets

Pet Medical Procedure Consent Form			500	300	100
Shelter Owner Log	By animal/ by owner		500	300	100
Veterinary Medical Record Form			500	300	100
<b>Administrative Supplies</b>					
Binder	3-inch, 3 rings	each	10	6	2
Binder	1 inch, 3 rings	each	10	6	2
3 hole punch	Heavy duty, adjustable	each	10	2	2
Clipboard	Letter Size Low Profile Clip - 3-pack	Pckg	20	8	4
Copy paper	8.5" x 11", Letter size, 92 bright, ream of 500	each	5	3	1
Masking, painter's or duct tape	Grey, Rolls, 2x60 yards per roll	each	10	6	2
Masking, painter's or duct tape	Red, Rolls, 2x60 yards per roll	each	5	3	1
Masking, painter's or duct tape	Yellow, Rolls, 2x60 yards per roll	each	5	3	1
Electric Cords - Heavy Duty	Heavy Duty - General Purpose - 16 Gauge - 3 Prong - 25 foot	each	8	6	4
File Folders	Letter Size 8-1/2" x 11", 1/3 Cut Tabs - 100 per box	each	1	1	1
Ziploc bags	1-gallon Ziploc bags, 40/box	box	10	8	2
Ziploc bags	1-quart, 50/box	box	10	10	2
Sheet protectors	Plastic, letter size (100/pack)	Pckg	10	4	1
Flashlights	Mini Aluminum, Super Bright, with Lanyard - 4 pack	Pckg	10	6	2
Index cards	plain 3x5, package of 100	Pckg	10	6	2
File Chest	Locking, Mobile, Letter/Legal with Wheels	each	1	1	1
Markers	Permanent, Fine Point, Black - 12/carton	carton	15	3	3
Markers	Dry erase (4/pack, assorted colors)	carton	1	1	1
Notebook	spiral bound, 8.5" X 11"	each	10	6	2
Paper clips	Jumbo Size, Economy Smooth - 1 box 200 clips	box	5	2	1
Paper Pads	Perforated 8-1/2 x 11-3/4 - 4/package	Pckg	10	6	2

Table 7 - Animal Shelter Supply Kits (Small) - Companion Animals & Pets

Pencils	# 2 HB Soft, Pre-Sharpended - 30/carton	carton	10	6	2
Pens	BIC Soft Feel Retractable, Medium, Black - 12-ct	carton	10	6	2
Post-It-Notes	Multi-color, 3 x 3, 100 sheet - 5 pack	Pckg	10	6	2
Power Strips / Surge Protectors	6 Outlet Surge Protector Power Strip	each	6	4	2
Scissors	8" Straight Bonded - 2 per pack	each	10	4	2
Scotch tape	Tape - Scotch Magic Tape, Clear, 3/4" x 300" - 3-pack	roll	5	1	1
Staplers	Value Pack - with Stapler Remover and Staples	each	10	2	2
Staples	Standard size, 5,000/box	box	5	1	1
Zip ties	11.5 " or Assorted sizes, 1,000/bag	bag	10	6	2
<b>Husbandry Supplies</b>					
Tyvek collars	assorted colors (10") (100/bag)	bag	4	2	1
Tyvek collars	assorted colors (20") (100/bag)	bag	4	2	1
Tyvek collars	assorted colors (30") (100/bag)	bag	4	2	1
Wrist bands for owners	(100/bag), colors to match collars	bag	10	2	1
Cat litter	40 lb bag	Pckg	80	40	24
Disposable Foil Pans	(9" x13")	Pckg	3000	1500	500
Disposable under pads	17"x24" (300/case)	Pckg	120	60	20
Pick-up bags	(15 bags per roll)	Pckg	360	280	100
Paper food dishes	(1000 plates per case)	Pckg	7	5	2
Straw Litter	Eco-Straw 20 lbs/bag	bag	4	3	2
Baled hay	Small bales (avg weight 50 lbs); Timothy or mixed grass	bales	1	1	1
Exam gloves, small	100/box	box	12	6	6
Exam gloves, medium	100/box	box	12	6	6
Exam gloves, large	100/box	box	4	4	4
Exam gloves, non-latex, small	100/box	box	8	2	2
Exam gloves, non-latex, medium	100/box	box	9	8	4

Table 7 - Animal Shelter Supply Kits (Small) - Companion Animals & Pets

Exam gloves, non-latex, large	100/box	box	3	2	1
Hand sanitizer	Waterless, pump bottle, 6 oz, package of 6	Pckg	8	8	4
Cadaver Bags	Black plastic, 3 mil Thickness 30IN x50IN	box 25	2	1	1
Cadaver Bags	Black plastic, 3 mil Thickness 24" x 30"	box 25	2	2	1
<b>Food Supplies</b>	Assumption: cat average weight 10 lbs; dog average weight 20 lbs.				
Cat food	Dry, 16 lb bag, Easily Digestible (e.g. Purina EN, Hill's I/D, Iams, Royal Canin)	lbs	180	78	26
Cat food	Dry, 16 lb bag, highly palatable (e.g. Kitten Chow, DM )	lbs	180	78	26
Cat food	Canned, easily digestible case (24*5.5 oz can) (e.g. Hill's I/D, Purina EN)	case	20	12	4
Cat food	canned, highly palatable, case (24*5.5 oz can) (e.g. high-quality kitten food, Hill's a/d, Purina DM)	case	20	12	3
Kitten Milk Replacer	5 lb bag	lbs	2	1	1
Dog food	dry, 34 lb bag	lbs	1,050	630	210
Dog food	Dog food, canned, case (12*13 oz can)	case	70	42	14
Puppy milk replacer	5 lb bag	lbs	2	1	1
<b>Cleaning Supplies</b>					
Bleach	1 quart bottle	each	20	20	20
Broom	Heavy Duty	each	6	6	6
Buckets, plastic	5 gallon	each	6	6	6
Dust pan	17"	each	6	6	6
Gloves, rubber	75 Large; 25 Medium	each	100	100	100
Hand sanitizer, large	8 oz ea with Pump	each	6	6	6
Mop	20 oz Mid-Grade Industrial Cotton	each	12	6	3
Mop bucket	With wringer	each	12	6	3
Mop heads	Replacement	each	12	6	3
Paper towels	11" x 8 3/4", 120 sheets per roll	each	200	200	200
Trash Bags	Large (42-Gallon); (Heavy Duty; Roll of 20)	each	100	100	100
Kitchen bags	Tall; plastic; 13 gallon	each	100	100	100
Trash cans	lidded, 30 gallon	each	15	8	2
Trash cans	lidded, 13 gallon	each	20	8	4

Table 7 - Animal Shelter Supply Kits (Small) - Companion Animals & Pets

Water hoses	50'	each	8	4	2
Water hose spray nozzles		each	8	4	2
Ammonia	Quaternary (1 gal/ jug)	Container	4	2	1
Bleach	Chlorine, concentrate (1 gal/ jug)	Container	20	10	5
Trifectant	Trifectant concentrate (1 gal/jug)	Container	32	16	4
Spray bottles	24- to 32-oz	each	12	6	6
Paper towels	10"x13" (2400/case)	case	16	8	2
Biohazard waste container	10 gallon	each	4	2	1
Biohazard waste bags	Biohazard waste bags, red, 20"x13"x39", w/ "Infectious Waste" Print on pkg.	Pckg	8	4	2
Scrub brush	Long handle	each	16	8	4
Plastic sheeting	Heavy duty, 100'x20' roll	each	12	6	2
Tarp	12'x16'	each	6	3	1
Safety cones	36" high, orange	each	8	4	2
Cleaning Product	Multi-surface cleaner, one gallon jug	each	50	25	8
Dishwashing Soap	24 oz bottle; 2 bottle/pack	Pckg	20	10	4
Paint Scrapers	Plastic	each	12	6	2
Hand Sanitizer	8-oz bottle, pack of 6	Pckg	12	6	2
Sponges	Standard, 4.5" x 6"	each	25	12	6
Plastic Tubs	10-40 gal	each	12	6	3



Table 8 - Animal Shelter Equipment Kits (Small) - Companion Animals & Pets

<b>Animal Shelter Equipment Kits (Small) - Companion Animals &amp; Pets</b>					
<b>Note: Quantities are based on a one-week order.</b>	Animal composition 60% dogs, 30% cats & 10% other				
Name	Description	Unit	Quantity		
			Type 1	Type 2	Type 3
<b>Administrative Equipment</b>					
Printer / Copier / Scanner		each	1	1	1
Jump drive with all shelter forms and manuals		each	1	1	1
Camera, digital		each	3	2	2
Computer, laptop		each	3	2	1
White board	16" x 20"	each	3	2	1
Storage tub	plastic, with lid, for supplies	each	1	1	1
Signage kit	Flow Management for intake - where do cats vs dogs go Sign in for Hospital vs Shelter (Patient Intake). Signs for exam table.	kit	1	1	1
Folding Table	5-foot Folding - Fold-in-Half	each	6	4	2
Folding Chairs	Double Braced - 4 pack	package	4	3	2
Water cooler		each	4	2	2
Ice chests (large)		each	4	2	2
<b>Husbandry Equipment</b>					
Cage pads/blankets	Cloth	each	500	350	120
Litter boxes	Non-disposable (for geriatric or extra-large cats)	each	40	20	10
Pooper scooper	(e.g. Jumbo Jaw Scoop)	each	40	12	8
Stainless steel dish	1 pint	each	300	200	60
Stainless steel dish	1 quart	each	300	200	60
Can opener	Manual	each	6	6	6
Baby bottle with nipple		each	12	12	12
Nesting measuring cups	(1/4 cup-1 cup)	each	10	6	4

Table 8 - Animal Shelter Equipment Kits (Small) - Companion Animals & Pets

Plastic spoons	Heavyweight disposable plastic, 100 pack	package	6	3	2
Watering cans	(thin spouts)	each	40	20	8
Nail trimmer, cat		each	10	5	1
Nail trimmer, dog		each	10	5	1
Catch Pole		each	10	4	4
Throw net		each	8	4	4
Cat tongs		each	4	2	1
Cat gloves		each	4	3	2
Cat harness		each	40	20	15
Slip lead (for figure-8 cat harnesses as well)		each	350	200	150
42-inch wire crates	Dogs over 45 lbs, co-housed small dogs. Only double stack if co-housing small dogs. Large dog in bottom crate.	each	100	60	20
36-inch wire crates	Dogs up to 45 lbs, co-housed small dogs or cats. Can be double stacked.	each	100	60	20
32-inch wire crates	Dogs between 2-30 lbs, cats, co-housed cats. With cats, crates can be double, or triple stacked if necessary	each	150	90	30
Collapsible crate, 40"x27" (cats)		each	125	90	30100
Plastic Vari Kennels (Large or XL)		each	100	50	20
Cat carrier	Disposable, Cardboard (12/case)	case	100	50	20
Muzzle, cat		each	30	15	8
Muzzle, dog, multiple sizes set		set	4	4	4
Muzzle, dog, basket muzzle, 3 sizes, set		set	4	4	4
Hide boxes	Feral cat boxes	each	10	6	4
Hide box	Rabbit/ferret-size	each	40	20	10
Rabbit cage		each	25	15	5
Water bottle		each	25	15	5
<b>General Equipment</b>					
Pallet jack (Hand)	Standard/3,500 - 4,500	each	2	1	1
Hand trucks (dollies)	1,500 - 2,000 lb Capacity	each	2	1	1

Table 8 - Animal Shelter Equipment Kits (Small) - Companion Animals & Pets

Fans	52" warehouse fans	each	12	4	2
Extension cords	100' 12/3	each	20	8	4
Barrier fence	25' roll (plastic)		10	6	4
Carts	With large wheels		12	8	4
Trash Cans	deposit waste+C43 disposal from exercise area	each	15	8	4

Table 9 - Animal Shelter Supply Kits (Large) - Large animals

<b>Animal Shelter Supply Kits (Large) - Large animals</b>					
<b>Note: Quantities are based on a one week order.</b>	<b>Animal composition 80% horses; 20% other</b>				
Name	Description	Unit	Quantity		
			Type 1	Type 2	Type 3
<b>Shelter Forms</b>	<b>See Appendix 5, Cohabitated Human Pet Shelter Toolkit, for examples of Animal Sheltering and Evacuation Forms - <a href="https://nationalmasscarestrategy.org/wp-content/uploads/2018/08/Cohabitated-Shelter-Guide-LA.pdf">https://nationalmasscarestrategy.org/wp-content/uploads/2018/08/Cohabitated-Shelter-Guide-LA.pdf</a></b>				
Abandoned and Surrendered Form			100	60	20
Animal Emergency Shelter Admit/Discharge	Rec. that there be a default clause if animals are not able to be contacted after X amount of days - what happens to animal?		650	450	250
Animal Emergency Shelter Rules and Agreement	May be dependent on facility and could be dictated by county/ access, etc. For collocated versus cohabitation - collected will need rules of care and conduct for owners with pets. Cohabitated will need visiting hours, areas of access, etc.		650	450	250
Bite Record	Obtain from local animal control if possible. Will require reporting, potentially quarantine.		100	60	20
Daily Animal Care Sheet			650	450	250
Daily Sign In/Sign Out Sheet			250	150	50
Volunteer Release of Liability	Direct Care ratio would be 2 persons per every 25 animals, ideally.		280	168	56
Failure to Comply Notice			250	150	50
ICS 214 Unit Logs			100	60	20
Pet Medical Procedure Consent Form			500	300	100
Shelter Owner Log	By animal/ by owner		625	375	125
Veterinary Medical Record Form			500	300	100
<b>Administrative Supplies</b>					

Table 9 - Animal Shelter Supply Kits (Large) - Large animals

Binder	3-inch, 3 rings	each	10	6	2
Binder	1 inch, 3 rings	each	10	6	2
3 hole punch	Heavy duty, adjustable	each	10	2	2
Clipboard	Letter Size Low Profile Clip - 3-pack	package	20	8	4
Copy paper	8.5" x 11", Letter size, 92 bright, ream of 500	each	5	3	1
Duct tape	Grey, Rolls, 2x60 yards per roll	each	10	6	2
Duct tape	Red, Rolls, 2x60 yards per roll	each	5	3	1
Duct tape	Yellow, Rolls, 2x60 yards per roll	each	5	3	1
Electric Cords - Heavy Duty	Heavy Duty - General Purpose - 16 Gauge - 3 Prong - 25 foot	each	8	6	4
File Folders	Letter Size 8-1/2" x 11", 1/3 Cut Tabs - 100 per box	each	1	1	1
Ziploc bags	1-gallon Ziploc bags, 40/box	box	10	8	2
Ziploc bags	1-quart, 50/box	box	10	10	2
Sheet protectors	Plastic, letter size (100/package)	package	10	4	1
Flashlights	Mini Aluminum, Super Bright, with Lanyard - 4 pack	package	10	6	2
Index cards	plain 3x5, package of 100	package	10	6	2
File Chest	Locking, Mobile, Letter/Legal with Wheels	each	1	1	1
Markers	Permanent, Fine Point, Black - 12/carton	carton	15	3	3
Markers	Dry erase (4/package, assorted colors)	carton	1	1	1
Notebook	spiral bound, 8.5" X 11"	each	10	6	2
Paper clips	Jumbo Size, Economy Smooth - 1 box 200 clips	box	5	2	1
Paper Pads	Perforated 8-1/2 x 11-3/4 - 4/package	package	10	6	2
Pencils	# 2 HB Soft, Pre-Sharpended - 30/carton	carton	10	6	2
Pens	BIC Soft Feel Retractable, Medium, Black - 12-ct	carton	10	6	2
Post-It-Notes	Multi-color, 3 x 3, 100 sheet - 5 pack	package	10	6	2
Power Strips / Surge Protectors	6 Outlet Surge Protector Power Strip	each	6	4	2
Scissors	8" Straight Bonded - 2 per pack	each	10	4	2
Scotch tape	Tape - Scotch Magic Tape, Clear, 3/4" x 300" - 3-pack	roll	5	1	1
Staplers	Value Pack - with Stapler Remover and Staples	each	10	2	2
Staples	Standard size, 5,000/box	box	5	1	1

Table 9 - Animal Shelter Supply Kits (Large) - Large animals

Zip ties	11.5 " or Assorted sizes, 1,000/bag	bag	10	6	2
<b>Husbandry Supplies</b>					
Livestock ID bands, multiple sizes and colors	<a href="https://www.cckoutfitters.com/collections/horse-products/products/b15254-1">https://www.cckoutfitters.com/collections/horse-products/products/b15254-1</a>	pack of 25	500	300	100
Wrist bands, matching colors	<a href="https://www.customizedwristbands.com/3-4-custom-tyvek-wristbands/?sku=&amp;gclid=CjwKCAiAob3vBRAUEiwAlbs5TvBBtjqXitUh2_M_FgSsS_6P-Be8yPWT8_6uO9NxuVKa_L-sGcQxuRoCqrlQAvD_BwE">https://www.customizedwristbands.com/3-4-custom-tyvek-wristbands/?sku=&amp;gclid=CjwKCAiAob3vBRAUEiwAlbs5TvBBtjqXitUh2_M_FgSsS_6P-Be8yPWT8_6uO9NxuVKa_L-sGcQxuRoCqrlQAvD_BwE</a>		1000	600	200
Exam gloves, small	100/box	box	20	12	4
Exam gloves, medium	100/box	box	20	12	4
Exam gloves, large	100/box	box	10	6	2
Exam gloves, non-latex, small	100/box	box	10	6	2
Exam gloves, non-latex, medium	100/box	box	10	6	2
Exam gloves, non-latex, large	100/box	box	10	6	2
Hand sanitizer	Waterless, pump bottle, 6 oz, package of 6	Package	12	8	4
Basic human first-aid kit		Each	4	2	1
Stall bedding	Straw or wood pellets	Each	1000	600	200
<b>Food Supplies</b>	Assumption: average weight of a horse = 1,000 lbs.				
Baled hay	small bales (avg weight 50 lbs); 40 bales/ton; can use larger bales if material handling equipment is available	bales	1,050	630	210
Rolled oats	bagged, in various sizes, for Other livestock	lbs	1,750	1,050	350
Rolled or ground corn	bagged, in various sizes, for Other livestock	lbs	1,750	1,050	350
<b>Cleaning Supplies</b>					
Bleach	1-quart bottle	each	20	20	20
Broom	Heavy Duty	each	6	6	6
Buckets, plastic	5 gallon	each	6	6	6
Dust pan	17"	each	6	6	6
Gloves, rubber	75 Large; 25 Medium	each	100	100	100
Hand sanitizer, large	8 oz ea with Pump	each	6	6	6

Table 9 - Animal Shelter Supply Kits (Large) - Large animals

Mop	20 oz Mid-Grade Industrial Cotton	each	12	6	3
Mop bucket	With wringer	each	12	6	3
Mop heads	Replacement	each	12	6	3
Paper towels	11" x 8 3/4", 120 sheets per roll	each	200	200	200
Trash Bags	Large (42-Gallon); (Heavy Duty; Roll of 20)	each	100	100	100
Kitchen bags	Tall; plastic; 13 gallon	each			
Trash cans	lidded, 30 gallon	each	15	8	2
Trash cans	lidded, 13 gallon	each	20	8	4
Water hoses	50'	each		4	2
Water hose spray nozzles		each		4	2
Ammonia	Quaternary (1 gal/ jug)	Container		2	1
Bleach	Chlorine, concentrate (1 gal/ jug)	Container	20	10	5
Trifectant	Trifectant concentrate (1 gal/jug)	Container	32	16	4
Spray bottles	24- to 32-oz	each	12	6	6
Paper towels	10"x13" (2400/case)	case	16	8	2
Biohazard waste container	10 gallon	each	4	2	1
Biohazard waste bags	Biohazard waste bags, red, 20"x13"x39", w/ "Infectious Waste" Print on pkg.	package	8	4	2
Scrub brush	Size???	each	16	8	4
Plastic sheeting	Heavy duty, 100'x20' roll	each	12	6	2
Tarp	12'x16'	each	6	3	1
Safety cones	36" high, orange	each	8	4	2
Cleaning Product	Multi-surface cleaner, one gallon jug	each	50	25	8
Dishwashing Soap	24 oz bottle; 2 bottle/pack	package	20	10	4
Paint Scrapers	Plastic	each	12	6	2
Hand Sanitizer	8-oz bottle, pack of 6	package	12	6	2
Sponges	Standard, 4.5" x 6"	each	25	12	6
Plastic Tubs	10-40 gal	each	12	6	3

Table 10 - Animal Shelter Equipment Kits (Large) - Large animals

<b>Animal Shelter Equipment Kits (Large) - Large animals</b>					
<b>Note: Quantities are based on a one-week order.</b>	<b>Animal composition 80% horses; 20% other</b>				
Name	Description	Unit	Quantity		
			Type 1	Type 2	Type 3
<b>Administrative Equipment</b>					
Printer / Copier / Scanner		each	1	1	1
Jump drive with all shelter forms and manuals		each	1	1	1
Camera, digital		each	3	2	2
Computer, laptop		each	1	1	1
White board	16" x 20"	each	1	1	1
Storage tub	plastic, with lid, for supplies	each	1	1	1
Signage		kit	1	1	1
Folding Table	5-foot Folding - Fold-in-Half	each	6	4	2
Folding Chairs	Double Braced - 4 pack	package	32	24	8
Water cooler		each	10	6	2
Ice chests (large)		each	10	6	2
File Storage Container		each	3	3	2
Laminated Biosecurity Instruction Signs	Sign In Area, Horse Stalls, Exercise Area, Waiting Area	each	5	5	5
Exercise Schedule	created per incident, as needed	each	1	1	1
Microchip reader	Universal Reader - 125 and 134.2 kHz	each	5	3	2
<b>Husbandry Equipment</b>					
Portable stalls	12 x 12 X 6.5 tall		As required		
Nylon halter			40	20	10



Table 10 - Animal Shelter Equipment Kits (Large) - Large animals

Rope halter			40	20	10
Cotton lead rope			40	20	10
Water bucket			500	300	100
Feed bucket, 18 quart & hardware for use as an attachment			500	300	100
Fly mask			40	20	10
Leather gloves			40	20	10
18 qt water bucket & hardware for use as an attachment			100	50	20
Lunging whip	assist with cotton rope leads		5	5	2
Grain Scoops			10	5	2
Plastic Pitchfork			50	30	10
Muck Basket	15-20 gal		100	6	20
Plastic wheeled cart	Capacity of 4 muck baskets per cart		5	5	2
<b>General Equipment</b>					
Pallet jack (Hand)	Standard/3,500 - 4,500	each	2	1	1
Hand trucks (dollies)	1,500 - 2,000 lb Capacity	each	2	1	1
Fans	52" warehouse fans	each	12	4	2
Extension cords	100' 12/3	each	20	8	4
Barrier fence, 25' roll			As required		
Pans and disinfectant	provide biosecurity to minimize disease spread	each	10	10	4
Hand sanitizer	Admin, Barn/Stalls	each	5	5	5